



White Settlement Independent School District Responsible Use Guidelines for Student Owned Technology Devices

White Settlement Independent School District (WSISD) is committed to moving students and staff forward in a 21st century learning environment. As part of this vision, WSISD is now piloting a plan that will allow high school students and staff to access our guest wireless network using their own technology tools (laptops, Smart Phones, iPads etc.) during the learning day provided they meet the criteria explained in these guidelines. With classroom teacher approval, students may use their own devices in the classroom to access and save information from the Internet, communicate with other learners, and use the productivity tools that may be currently loaded on the device (Microsoft Office, Open Office, iWorks, etc.).

Beginning on August 27, 2012 students may begin bringing their own technology tools (STUDENTNET) to the high school campus. Users will be prompted to accept the following terms of use prior to each attempt to connect to the WSISD guest network called STUDENTNET Net:

White Settlement Independent School District (WSISD) is providing wireless connectivity as a guest service and offers no guarantees that any use of the wireless connection is in any way secure, or that any privacy can be protected when using this wireless connection. Use of the WSISD wireless network is entirely at the risk of the user, and White Settlement ISD is not responsible for any loss of any information that may arise from the use of the wireless connection, or for any loss, injury or damages resulting from the use of the wireless connection. All users of the White Settlement ISD network are bound by the district's Acceptable Use Policy for Technology Usage. By entering, "Accept" below, you are agreeing to all of the above cautions and policies as they pertain to non-district devices.

Students or staff who do not accept the terms of service will not be able to access WSISD's network. The terms of service prompt will post each time an outside user attempts to use this network. Once on the guest network, all users will have filtered Internet access just as they would on a district owned device.



Frequently Asked Questions about DTSD's STUDENTNET Program

STUDENTS:

I have my laptop with me in class. How do I get on the Internet now?

Answer: Most laptops or other personal devices (smart phones), will detect a wireless connection when you are near one. Most of the time your technology tool will ask you if you would like to join the network. When prompted, choose STUDENTNET from the list. Once you choose this network, you will be prompted to accept the terms of service. Read this carefully, so that you know what should be expected.

My laptop is not prompting me to choose a wireless network. Is there another way to connect?

Answer: In the settings menu of your device, there is usually an icon for a network connection, go to this icon and choose STUDENTNET Net from the list or prompt your computer to look for wireless networks in range. Always consult your tool's owner's manual for exact directions for accessing a wireless network.

Can I bring a power cord to school to charge my device during the day?

Answer: NO! The device must have sufficient battery life to last the full digital class period. Devices cannot be charged during the day in school. You must bring the device charged and must manage its use so that it is operational the entire digital grant period. Power cords stretched out in classrooms become a safety issue both for the students and the device itself. Charging the device during the school day will not be allowed.

One of the requirements is to be able to enter text in an efficient and timely matter. Can I bring a keyboard (USB or Bluetooth) for my touch screen tablet such as an iPad?

Answer: Yes

Will I be able to use my iPad/netbook/laptop in every class any time I want?

Answer: Students will be able to use their device in classes except when a teacher specifically asks the student not to use it. The teacher in the classroom is the final say on procedures in the classroom. If the use of your device in class is causing a distraction, you will be told to put the device away. If a teacher asks you not to use your technology tool, then you must follow those directions. Access is only available, not guaranteed for each classroom situation.

I just can't get my laptop to connect to the network. Can I get some help from someone?

Answer: It is not the responsibility of your teachers or other WSISD staff to troubleshoot



individual devices during the school day. Check your owner's manual for issues concerning connectivity.

I need to save my work in my WSISD shared folder. Why can't I access this resource? **Answer:** You are on the Guest Network. It is not the same as the network you would normally access from a campus computer. You will not see your shared folder, so you will need to save your work in another place.

I need to print the spreadsheet I just created, why is there no printer listed when I try this?

Answer: Like the shared folders, printers are networked differently on the campus and will not be available when you login to the guest network.

My laptop was stolen when I brought it to school. Who should I contact about this? **Answer:**

Bringing your own technology tools to school can be useful, however some risks are involved as well. It is always a good idea to record the device's serial number to have in case of theft. WSISD is not responsible for the theft of a device nor are we responsible for any damage done to the device while at school. Any time a theft occurs, you should contact a school administrator to make him/her aware of the offense.

Why am I filtered on my own computer? Shouldn't I be able to see what I want to on my own tool?

Answer: Student filtering is a requirement of all public schools. The Children's Internet Protection Act (CIPA) requires all network access to be filtered, regardless of the tool you use to access it while in a public school. Your laptop or phone is the device, the network you are using while at school belongs to WSISD and will be filtered.

Am I still held accountable for the Acceptable Use Policy I signed at the beginning of the school year even though this is my own personal computer?

Answer: Yes. The Acceptable Use Policy for WSISD remains in effect even when you are using your own laptop, smart phone, iPad etc. Each time you attempt to access the network at school you will be prompted to accept the terms of service which include the AUP. Violating the terms of the AUP would be a student code of conduct violation and would be dealt with on the campus with a building administrator. You can review this policy here: [AUP](#) (Ctrl + Click to follow link.)



Why can't my little brother bring his laptop to school? He is in the 8th grade?

Answer: This year, we are limiting this privilege to high school students in grades 9-12, and staff. Your participation in this "pilot" will help us determine the best way to carry out this plan at other buildings. We will learn from you and your usage and issues so that in the future we will be able to make the needed changes and add to the program for other WSISD users.

FREQUENTLY ASKED QUESTIONS

STAFF

My classroom is not conducive to student owned technology, am I required to allow my students to access their technology tools in the classroom?

Answer: No. Although we encourage teachers to leverage the student owned technology tools in their classroom for learning, there is no requirement of teachers to allow this. You are in charge of the way your class functions and the rules that apply. However, the district is moving towards a full STUDENTNET program in the future.

Some of my students cannot access the network on their laptops or smartphones.

I don't have time in a class period to help them with this. Should I put in a help request or call the help desk?

Answer: No. Students who cannot access the WSISD's guest network or who may have technical issues with their technology tool need to take care of this issue by working with their user's manual that came with the device out of the classroom. These are not WSISD devices and the district is not allocating resources at this time to troubleshoot issues. You are welcome to help if you choose, but it is not a staff member's responsibility to ensure that student owned technology is functioning properly.

I have students in my class who are accessing the Internet using their provider's data plan (AT&T, Sprint, Verizon etc.) on their smart phones or laptops, hence bypassing the filter. Is this a violation of the student AUP?

ANSWER: Yes! Students are required to use WSISD's guest network while using their device in the classroom. Use of provider's cell network such as AT&T, Sprint, Verizon etc. is a violation of the AUP and will be subject to disciplinary action.

I have my own laptop and a smart phone. I would like to utilize these tools at work. Does this new plan include campus staff?



Answer: Yes. Building staff can also access the guest network. Keep in mind that the guest network is going to be filtered at the student level for everyone accessing it. Building printers and shared drives will not be accessible with your own devices as well.

One of my students was using his laptop to bully another student on campus. Should I call the technology office concerning this problem?

Answer: No. Any disciplinary infractions that occur from using technology tools should be referred to a building administrator. This would be student code of conduct issue.

Will students have access to any common software packages via the guest network access?

Answer: Not at this time. We will continue to evaluate the pilot and the needs for the future and make changes based on building recommendations.

Should I contact campus administration if one of my student's laptops is damaged or stolen?

Answer: Yes. Any theft issues should be handled as you normally would in your building. However, WSISD is not responsible for any damage or theft of student owned technology tools. It would be good to remind students to keep a record of the device's serial number just in case a theft occurs.

PARENTS:

My child is bringing his iPad to school for instructional purposes. Will he have access to things he normally does with district equipment?

Answer: Your child will have access to any of the web based software high school students currently use (Databases, library search tools etc.). Software may run differently on different devices for varying reasons. You should consult your owner's manual for software limitations. (Ex. iPads cannot run software requiring Flash Player)

As a parent, am I required to add additional software (virus protection, filter, tracking device etc.) to my child's technology tool?

Answer: No. Currently we are not requiring any additional software for school use. Virus protection is always advised, but not required to participate in the pilot. A product called *Absolute Software* can be installed on the device to track the location in case of theft. While on the WSISD guest network, students will be monitored through the district's filter Microsoft Forefront threat Management Gateway, so there is no need for additional filtering software.



I am the president of a booster club. We hold meetings at night. Will we have access to the WSISD guest network after school hours for our meetings?

Answer: No. At this time, the district does not have a plan to make the guest network available to parents. The current focus for the District is to study the use of student owned technology devices as a tool for learning.

If my child's laptop is stolen or damaged, what recourse can I take?

Answer: The district is not responsible for any damage or theft of student owned equipment. Installing tracking software like *Absolute Software* can help locate the equipment if it is stolen, and keeping track of the device's serial number, model and type will be helpful as well. Theft or vandalism of any kind should be reported immediately to a building administrator, so he/she can take the appropriate steps.

What are the building/classroom rules for using student owned devices including phones?

Answer: Teachers make the final decision for any tools used in the classroom; student owned equipment would be no different. It will be up to the individual teachers to communicate their expectations to parents and students. Contact your child's teachers or building administration for his/her expectations.

Will my child have access to communication tools like email or message boards while on the WSISD guest network?

Answer: Yes, provided they have a web-based email account on the internet.

I am uncertain on specific policy regarding the times and locations my personal device can be used during the school day. Exactly when am I allowed?

High School Appropriate Use

Before/after school	Yes
In class when my teacher designates use for learning	Yes
During passing period	Yes
During lunch	Yes



Where can I see the Acceptable Use Policy for Technology?

Answer: Board policy is available online at the following link:

[AUP](#) (Ctrl + Click to follow link.)

GUIDELINES:

Using functions on electronic devices in any manner that disrupts the educational environment, from within or from outside the classroom, or violates the rights of others, including, but not limited to using the device to cheat, violated school conduct rules, harass or bully staff or students or use their device for unlawful purposes will be subject to disciplinary action, up to and including suspension, expulsion and will be reported to the local authorities.

Using any device that permits recording the voice or image of another in any way that either disrupts the educational environment, invades the privacy of others, or is made without the prior consent to the individuals being recorded is prohibited. Also, using any device that permits recording the voice or image of another to take, disseminate, transfer or share audio images, video or photographs that reveal private part of the body that are ordinarily covered by clothing is prohibited. The possession of pornographic images or video on any electronic device is prohibited.

White Settlement ISD Bring Your Own Technology (STUDENTNET) Guidelines Consent Form

White Settlement Independent School District is pleased to offer students in grades 9-12 the opportunity to pilot bringing their own technology devices (STUDENTNET) to use at school during normal school hours. The purpose of this pilot is to study how students might use personal mobile devices to enhance their own learning. The STUDENTNET pilot is strictly voluntary and students will not be penalized academically for opting out of this study. Students choosing not to bring a personal mobile device to school will still have access to the same district resources that are currently available to them through classroom computers. At any time, a parent may deny their child's access to district resources through their own personal mobile device by submitting a request in writing to the campus principal.

Access to WSISD technology resources is provided to students who agree to act in a considerate and responsible manner. Prior to being allowed access to the Internet at school on personal



devices, the student must sign this STUDENTNET Guidelines Consent form acknowledging their responsibilities and liabilities for participating in this technology study.

Guidelines:

Using functions on electronic devices in any manner that disrupts the educational environment, from within or from outside the classroom, or violates the rights of others, including, but not

limited to using the device to cheat, violated school conduct rules, harass or bully staff or students or use their device for unlawful purposes will be subject to disciplinary action, up to and including suspension, expulsion and will be reported to the local authorities.

Using any device that permits recording the voice or image of another in any way that either disrupts the educational environment, invades the privacy of others, or is made without the

prior consent to the individuals being recorded is prohibited. Also, using any device that permits recording the voice or image of another to take, disseminate, transfer or share audio images, video or photographs that reveal private part of the body that are ordinarily covered by clothing is prohibited. The possession of pornographic images or video on any electronic device is prohibited.

Although the District uses a software filter to block known inappropriate web sites and prohibit access to harmful materials accessed from the District's network, the District does not filter or block access to harmful materials that are being used outside of the District network. The use of personally owned technology devices is not private; students should not expect that files stored on or transmitted via the District's resources will be confidential. All digital transmissions are subject to inspection and/or monitoring by District employees and other officials.

Access to the Internet or other District communication systems from personal technology is limited to WSISD guest network on the school campuses. This Agreement shall be used in conjunction with WSISD Board of Education policies and other local, state and federal laws and regulations governing the applicable matter.



Limitation of Liability: *White Settlement Independent School District shall not be responsible for any damages suffered by the student, including those arising from non-deliveries, mis-deliveries, service interruptions, unauthorized use, loss of data, and exposure to potentially*

harmful or inappropriate material or people. Use of any information obtained via the Internet or communications technologies is at the student's own risk. White Settlement Independent School District specifically denies any responsibility for the accuracy or quality of information obtained through the Internet. The District assumes no liability for personal technology,

including computers, smart phones, network access devices, or other electronic signaling devices, if such devices are damaged, lost or stolen. The student and his/her parent/guardian shall indemnify and hold White Settlement Independent School District harmless from any losses sustained as the result of use or misuse of the district's technology resources by the student, and/or the loss or damage of personal technology.

Agreement I hereby agree to comply with the White Settlement Independent School District Acceptable Use Policy and WSISD's STUDENTNET Guidelines. I also agree to hold WSISD harmless for any damages suffered including loss of data, and exposure to potentially harmful or inappropriate material or people arising from or connected to the use of WSISD technology resources.

Student's Name: (Please print)	School
User Signature	Date
Parent Signature	Date